



***Learning from the past to protect the future.***  
**Alabama Department of Public Health**  
**State Team Meeting Minutes**  
**Perdido Beach Resort**  
**Orange Beach, AL**  
**September 18, 2014**

**State Team Members Present:**

Scott Belton (Proxy-Michael Sparks-AL Dept. of Forensic Sciences)  
Sgt. Marc Boyd (Proxy-Colonel John Richardson-AL Dept. of Public Safety)  
Aretha Bracy (ADPH Staff) (Proxy-Representative Jim McClendon-Chair of House Health Committee)  
Richard Burleson (ADPH Staff) (Proxy-Chair Dr. Don Williamson-State Health Officer)  
Dr. William King (Private Citizen)  
Acquanetta Knight (Proxy-Commissioner Jim Reddoch-AL Dept. of Mental Health)  
Johnny Long (Proxy-Dr. Gregory Davis -Jefferson Co. Coroner)  
Kathy Monroe, M.D. (Medical Association of the State of AL)  
John R. Sample (Private Citizen)  
Jerry Williams (Private Citizen)

**Guests/Staff Present:**

Folashade Ayanwale (ADPH Staff)  
Theresa Lawson (ADPH Staff)

**Call to Order**

On September 18, 2014, at approximately 1:00 PM at the Perdido Beach Resort conference room in Orange Beach, Alabama, the Alabama Child Death Review System (ACDRS) State Team meeting was called to order by Aretha Bracy.

**Welcome of Members and Guests**

Ms. Aretha Bracy welcomed everyone and introductions were made by those in attendance.

## **Old Business**

### **State Team Membership Update**

Ms. Bracy circulated the current state team roster for accuracy and reported that there are no vacancies at this time.

### **Approval of Past Minutes**

The minutes for the January 16, 2014, April 17, 2014 meetings, and July 24, 2014 conference call could not be approved because a quorum was not present. .

### **ACDRS Annual Report**

A draft copy of the Data for 2010-2011 Report was circulated for state team members to view. The final publication is anticipated by mid November.

### **Case Status Report**

Ms. Bracy reported that local review teams have received their 2012 cases and the deadline for case completion is April 1, 2015. The staff continues to contact the inactive teams to provide new coordinator orientation as well as reconvene the local review teams.

### **SADD Update**

Ms. Ayanwale is applying for more funding from StateFarm to continue the support of SADD Alabama. SADD Alabama has also collaborated with Children's Hospital of Alabama, Department of Transportation, Mothers Against Drunk Driving (MADD) sponsored by StateFarm to organize 4 teen driving events across Alabama. Department of Transportation also plans to provide additional funding to SADD Alabama.

### **CPS Clinics**

The Child Passenger program continues to transition from Alabama Head Injury Foundation to the ADPH. Full administrative duties should be transferred from AHIF to ADPH by October 1, 2014.

### **2014 Recommendations**

The 2014 Recommendations on vehicular deaths, Infant sleep and overall injury prevention was circulated at meeting for members to view.

## **New Business**

### **Biennial Training Conference Summary**

Ms. Bracy made remarks on the Biennial Training Conference. She noted that the content and attendance of the conference was good. Results of conference evaluation will be provided at January 22, 2015 meeting.

### **Tentative 2015 Meeting Dates**

- Thursday January 22, 2015
- Thursday April 16, 2015
- Thursday July 16, 2015
- Thursday October 15, 2015

### **Open Discussion**

State members present at the meeting discussed “Teen Driving” concerns.

### **Executive Session (if necessary)**

An executive session was not called during this meeting.

### **Adjourn**

There being no further items on the agenda and no further discussion requested, without objection, the meeting was adjourned.